

To applicant: We appreciate your interest in applying for employment with Georgetown Market. Please provide only the information we have requested. Failure to do so will result in disqualifying your application. Your background and work history will assist us in reviewing your qualifications.

| Personal Information               |  |                     |                     |
|------------------------------------|--|---------------------|---------------------|
| Name (Last, First, Middle Initial) |  |                     | Social Security No. |
| Present Address                    |  | City                | State Zip Code      |
| Telephone                          |  | Alternate Telephone |                     |

**EMPLOYMENT INFORMATION:**

Type of position desired: \_\_\_\_\_

Hours desired: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Date Available to begin work: \_\_\_\_\_

Expected Salary/Hourly Rate: \$ \_\_\_\_\_ Are you on layoff or subject to recall? \_\_\_\_\_

Are you eligible to work in the U.S.? Yes \_\_\_\_\_ No \_\_\_\_\_ If not US Citizen, state visa type: \_\_\_\_\_

Can you work overtime: Yes \_\_\_\_\_ No \_\_\_\_\_ Are you available weekends? Yes \_\_\_\_\_ No \_\_\_\_\_

| Name and Location of School | Years Attended               | Did You Graduate | Subjects Studied |                    |
|-----------------------------|------------------------------|------------------|------------------|--------------------|
| Grammar School              |                              |                  |                  |                    |
| High School                 |                              |                  |                  |                    |
| College                     |                              |                  |                  |                    |
| Business or Trade           |                              |                  |                  |                    |
| Date Month and Year         | Name and Address of Employer | Salary           | Position         | Reason For Leaving |
| From                        |                              |                  |                  |                    |
| To                          |                              |                  |                  |                    |
| From                        |                              |                  |                  |                    |
| To                          |                              |                  |                  |                    |
| From                        |                              |                  |                  |                    |
| To                          |                              |                  |                  |                    |

May we contact your current or last employer? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have experience in our industry or one similar? Yes \_\_\_\_\_ No \_\_\_\_\_

Experience in management/supervisor capacity? Yes \_\_\_\_\_ No \_\_\_\_\_

Please list any additional skills you feel relevant to the job you are applying for:

**GENERAL INFORMATION:**

Have you ever been employed by Georgetown Market before? Yes No

If yes, dates of employment, From To:

Do you have any friends or family who are currently employed by us? Yes No

If yes Name: \_\_\_\_\_

Have you ever been convicted of a felony? Yes No

If yes, state crimes), court(s), and sentence(s): \_\_\_\_\_

**REFERENCES:**

Please list three individuals (other than relatives) whom we may contact for work related references.

| Name | Title | Address | Telephone |
|------|-------|---------|-----------|
|      |       |         |           |
|      |       |         |           |

**TERMS AND CONDITIONS FOR APPLICATION AND EMPLOYMENT**

I hereby certify that the information provided on this application is true and complete. I understand and agree that any falsification or significant omissions on this application may result in not being hired or if found out, after employment may be grounds for dismissal. I understand and agree that under the terms of employment with Georgetown Market that the employment relationship is terminable "at will" by either party without notice or cause, unless set out in writing , dated and executed by both parties.

I understand that any offer of employment may be contingent upon my ability to comply with INS regulations establishing my identity and right to work in the United States. I understand that a pre-employment drug/alcohol screen may be part of the application process. I also understand that neither this document nor any other offer of employment from Georgetown Market constitutes an employment contract.

Further, I understand that this application will be considered active for a period of ninety days. I have read and understand the foregoing statements and accept the same as conditions of employment.

Applicant's Signature: \_\_\_\_\_

|                            |                                      |                                          |       |
|----------------------------|--------------------------------------|------------------------------------------|-------|
| Interviewed by:            | _____                                | Date:                                    | _____ |
| Outcome of Interview:      | <input type="checkbox"/> Recommended | <input type="checkbox"/> Not Recommended |       |
| If rejected, state reason: | _____                                |                                          |       |